



Section 8 Intake Check List

We want you to get your voucher right away!

Make sure you can check off any of the following items that apply to you:

Documentation

Documentation of the legal identity for ALL members of the household. This may include:

Adults

- Current valid driver's license or Department of Motor Vehicles identification card;
- U.S. military discharge (DD 214);
- Current U.S. passport;
- Current employer identification card;
- Certificate of birth, naturalization papers

Children

- Certificate of birth, naturalization papers
- Adoption papers;
- Custody agreement;
- Health and Human Services ID;
- Certified school records

Documentation of a valid Social Security Number (SSN). This may include:

- An SSN card issued by the Social Security Administration (SSA);
- An SSA-issued document, which contains the name and SSN of the individual;
- An document issued by a federal, state, or local government agency, which contains the name and SSN of the individual

Income

Social Security Benefits: A current award letter(s) or SSA printouts for all members of the household receiving benefits

Employment: A statement from your employer (on their letterhead) showing the start date of employment, hourly rate, and number of hours worked each week OR your three most recent check stubs.

Other Sources of income (provide documentation showing who the income is from, how much, and how often). This may include:

- Pensions
- Child Support (If you receive Child Support, please provide a recent print out.)
- Self-Employment
- Alimony
- Worker's Compensation
- Disability Payments
- Monthly financial assistance from someone outside the household
- Veteran Benefits
- Government assistance (such as TANF)
- Miscellaneous, etc.

Assets

Verification of assets (current statements for all accounts for all household members). This may include:

- Checking or savings accounts
- Trust funds
- Retirement
- Investments
- Property, Etc.

Education

Verification of enrollment status (full or part time) for all household members aged 18 or older. This must include:

- Verification of current financial aid award amount (or proof that you are not receiving financial aid)
- If you accepted Federal Work Study and are NOT receiving it, provide documentation from the school

Other

If you have a live-in care provider, call (541) 682-2557 for further instructions.



Homes for Good does not assist with application fees or security deposits. Section 8 voucher holders are responsible for these expenses. To successfully use your voucher, start saving for these expenses now.